Michael E. Scribner

Seattle, WA | 206.310.6164 | Scribner.Mike@gmail.com

Summary:

Driven and entrepreneurially minded technology project management professional seeking new challenges. Thrives under pressure managing multiple projects across multiple job roles in fast paced technology environment. Successful in meeting needs of high demand technology consumers and finding creative solutions to technical and non-technical problems. Professional goals include working with highly motivated teams in dynamic information technology environments, analytics, and communications.

Education:

- Masters in Business Administration *(University of Baltimore - 2017)*
- B.S. in Political Science *(Towson University – 2012)*

Skills:

- Project Management
- Customer Network Building
- Technology Change Management
- Scope Creep Prevention
- Technology Marketing

- Managing Client Expectations
- New Program Development
- Technological Liaison
- Cost Reduction / Budget Management
- Strategic IT support

Experience:

AV Technology Coordinator – Towson University: *2014 – 2018*

- Managed relationships with and between vendors and clients
- Successfully completed over a hundred projects annually
- Initiated software solution to improve campus AV systems designs
- Increased technological proficiency of clients through training and outreach
- Solved technology compatibility issues through building wide standards
- Generated cooperative memoranda of understanding implemented across divisions
- Monitored project progress and ensured phase gates were met
- Attended industry events to enhance knowledge value to organization

Program Coordinator (Educycle Program) – Towson University: 2013 – 2018

- Managed volunteer schedule to maximize resource utilization
- Saved hundreds of thousands of dollars through refurbishing program
- Coached and provided feedback to interns on performance
- Prevented thousands of pounds of electronic waste from entering landfill

Technology Coordinator – White House Transition Project: *2016 – Present*

- Redeveloped and implemented WHTP organization's digital presence
- Planned and executed advanced technical support services
- Coordinate technological requirements

Information Technology Support Specialist - Towson University: *2012 – 2014*

- Led or assisted campus wide support and outreach programs
- Assisted with staff development and hiring activities
- Reviewed and authored numerous technical support documents
- Resolved thousands of technical issues for end users.

IT Field Support Student Staff – Towson University: *2008 –2012*

- Supported full-time technology support staff

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Other Noted Accomplishments/Certifications:
- Eagle Scout Award
- InfoComm Certified Technology Specialist (2016)